



BIBLICAL PRINCIPLES OF GOVERNMENT

Host Church Agreement

Please Note: unless specified as "if applicable" all fields are required for complete submission.

Church Information

Please fill in complete and accurate contact information for your church.

Name

Denomination

Year founded

Phone number

Email address

Fax *(if applicable)*

Website *(if applicable)*

Street Address

Address Line 2

City

State

ZIP Code

Number of staff members

Number of congregation members

Sanctuary capacity

Parking capacity

Course Structure

Please Note: *Biblical Principles of Government is a 10-week course (20 hours of instruction) taught predominantly as a weekly class that meets for two hours each week. However, the time frame is flexible to an extent. Facilities need to be open at least one hour prior to the course start time and one hour after the course end time. This includes set up time and Q&A. From the options below, select how your church would like this course structured.*

Start Date

End Date

Night of the week

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Start time

End Time

Time of day

AM

PM

Is skipping a week needed?

Yes

No

Date of skipped week

Reason for skipped week *(if applicable)*

Location on campus to host course

Sanctuary

Lecture hall

Fellowship hall

Annex building

Multi-purpose room

Classroom

Other

Selected venue capacity

Is a backup venue available if capacity is exceeded?

Yes

No

Will childcare be provided?

Yes

No

If yes, how many children can be watched?

Are food and drinks allowed inside the venue?

Yes

No

Other

Will your church supply snacks/drinks?

Yes

No

Other

Equipment

Please check the following items your church is able to provide:

Lectern	Tables	Lapel microphone
Screen	Projector	VGA/HDMI connectors
Power sources	Stands	

Please notate any comments you have regarding equipment:

Advertising & Promotion

Please Note: Your church is expected to give this course a reasonable level of advertising and promotion to its members and the surrounding community. Promotional avenues include, but are not limited to, many of the examples listed below. Churches that provide the most comprehensive and robust promotional strategies are selected first among applicants.

Of the promotional efforts listed below, which ones will your church conduct?

Newsletters	Bulletins	Mailings
Emails	Social media	Website
Flyers	Announcements	Video trailer (by IPS)
Pulpit mentions	Posters	Booth
Invite elders	Invite staff	Invite ministry leaders
Community outreach	Invite nearby churches	Host IPS on Sunday
Other		

Minimum anticipated audience size

Target audience size

Would your church like promotional flyers supplied by IPS to distribute?

If so, how many?

Yes No Unsure

Personnel

Please Note: a pastoral staff member, a class coordinator, and an AV equipment technician are all required to be in attendance in order to host this course. These roles may overlap.

Pastoral Staff Member

Title

First name

Last name

Cell number

E-mail

Class Coordinator

Title

First Name

Last Name

Cell Number

E-mail

AV Technician

Title

First Name

Last Name

Cell Number

E-mail

Agreement

By signing this agreement, your church agrees to host the Biblical Principles of Government course, taught and presented by the Institute for Principle Studies (IPS), as indicated and outlined above.

Terms

IPS promises to:

- ...manage the registration for the course
- ...promote the course to its constituency
- ...provide the course free of charge
- ...take a love offering for the host church
- ...fulfill its commitment in teaching

Your church promises to:

- ...perform as outlined above
- ...provide the facility free of charge
- ...allow IPS to sell books
- ...allow IPS to distribute materials
- ...allow IPS to solicit donations

Authorized representative title

Authorized representative name

Signature of authorized representative

Date Signed

For questions and comments, please contact the IPS office at (209) 575-2005.

Please remit this agreement form using any of the methods listed below. Thank you.

Mail:

Institute for Principle Studies
P.O. Box 278
Modesto, California 95353

Email:

Info@PrincipleStudies.org

Fax:

(209) 571-1590



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